

CRANSTON SCHOOL COMMITTEE MEETING

JULY 13, 2015

HOPE HIGHLANDS ELEMENTARY SCHOOL

300 HOPE ROAD, CRANSTON, RI 02921

EXECUTIVE SESSION – 6:00 P.M.

IMMEDIATELY FOLLOWED BY PUBLIC MEETING

AGENDA

- 1. Call to order – 6:00 p.m. Convene to Executive Session pursuant to RI State Laws –**
- 2. PL 42-46-5(a)(1) Personnel:**
 - a. Discuss Certified Recalls**
 - b. Non-Certified Administrator**
- 3. PL 42-46-5(a)(2) Collective Bargaining/Litigation:**
- 4. PL 42-46-5(3)**
 - a. District Safety Plan**
- 5. Executive Session**
- 6. Call to Order - Public Session**
- 7. Roll Call – Quorum**
- 8. Executive Session Minutes Sealed – July 13, 2015**
- 9. Minutes of Previous Meetings Approved – June 10, 2015, June 15,**

2015, June 16, 2016 (Hearing/Appeal of Placement for Student A), June 16, 2016 (Hearing/Appeal of Permit Student A), June 16, 2015 (Hearing/Appeal of Permit Student B), June 16, 2015 (Hearing/Appeal of Permit Student C), June 16, 2015 (Hearing/Appeal of Permit Student D), June 16, 2015 (Hearing/Appeal of Permit Student E), June 16, 2015 (Hearing/Appeal of Permit Student F), June 16, 2015 (Hearing/Appeal of Permit Student G) and June 25, 2015

10. Public Acknowledgements/Communications

11. Chairperson's Communications

12. Superintendent's Communications

13. School Committee Member Communications

14. Public Hearing

a. Students (Agenda/Non-Agenda Matters)

b. Members of the Public (Agenda Matters Only)

15. Action Calendar/Action Agenda

RESOLUTIONS

PERSONNEL

Resolution No. 15-07-01 RESOLVED, that at the recommendation of the Superintendent, said certified personnel be recalled from layoff, and;

Be it further RESOLVED that the Superintendent notify these individuals of the committee's actions.

Resolution No. 15-07-02 RESOLVED, that at the recommendation of the Superintendent, said certified administrator be appointed as follows:

**Danielle DeSimone, Principal
Stone Hill Elementary School
Effective date...July 27, 2015
Fiscal Impact Analysis Attached**

Resolution No. 15-07-03 RESOLVED, that at the recommendation of the Superintendent the following certified personnel be appointed for the 2015-2016 school year:

**Mathew Jolivet, Step 3
Education...URI, BS
Experience...Cranston Substitute
Certification....Health & Physical Education K-12
Assignment...Itinerant 1.0 FTE**

Effective date...September 1, 2015

Authorization...New

Fiscal Note... 11212430 51110

Marissa Brasil, Step 2

Education...URI, BA

Experience...Cumberland School District

Certification...Middle School Science

Assignment...Park View .6 FTE

Effective Date...September 1, 2015

Authorization...New

Fiscal Note....12311610 51110

Luke Small, Step 1

Education...RIC, BS

Experience...Student Teacher

Certification...Health & Physical Education Pk-12

Assignment...Itinerant 1.0 FTE

Effective Date...September 1, 2015

Authorization...New

Fiscal Note... 11912430 51110

Derek Gustafson. Step 6

Education...RIC, BS

Experience...Exeter-West Greenwich

Certification...Health & Physical Education Pk-12

Assignment...Itinerant 1.0 FTE

Effective date...September 1, 2015

Authorization...New

Fiscal Note...101912430 51110

Kaitlyn Paolino, Step 2

Education...RIC, BS

Experience...East Greenwich Substitute

Certification...Health & Physical Education Pk-12

Assignment...Itinerant 1.0 FTE

Effective Date...September 1, 2015

Authorization...Replacement

Fiscal Note...11912430 51110

Jacob Keeling, Step 1

Education...URI, BS

Experience...Foster-Glocester School

Certification...Health & Physical Education Pk-12

Assignment...NELCPS Construction Academy .4 FTE

Effective Date...September 1, 2015

Authorization...Replacement

Fiscal Note...402335174 51110

Tracy Shellard, Step 3 + B+36

Education...RIC, BS

Experience...Henry Barnard School

Certification...Health & Physical Education Pk-12

Assignment...Itinerant .8 FTE

Effective Date...September 1, 2015

Authorization...Replacement

Fiscal Note...11192430 51110

Kelsey Heim, Step 1

Education...RIC, BA

Experience...North Smithfield Substitute

Certification....Middle School Science

Assignment...Bain .2 FTE

Effective date...September 1, 2015

Authorization...New

Fiscal Note... 11511610 51110

Mark Pechak, Step 1 + Masters

Education...UMass, BA. URI, MAT

Experience...Cranston Substitute

Certification....Middle School Social Studies

Assignment...Park View .6 FTE

Effective date...September 1, 2015

Authorization...New

Fiscal Note... 12311630 51110

Baerbel Tully, Step 1 + Masters

Education...Johnson & Wales, BA, MAT

Experience...Cranston Substitute

Certification...Secondary Business & Special Education

Assignment...Cranston East 1.0 FTE

Effective Date...September 1, 2015

Authorization...Replacement

Angela Murcia, Step 1

Education...RIC, BA

Experience...Cranston Student Teacher

Certification....Middle School Spanish

Assignment...Bain .8 FTE

Effective date...September 1, 2015

Authorization...New

Fiscal Note... 11512200 51110

Resolution No. 15-07-04 RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed as substitutes on a temporary basis as needed:

Alexandria Vachon, Early Childhood Pk-2

Resolution No. 15-07-05 RESOLVED, that at the recommendation of

the Superintendent, the retirement of the following certified personnel be accepted:

Rita Petrella Guadagno, Teacher

Park View

Effective Date...June 29, 2015

Resolution No. 15-07-06 RESOLVED, that at the recommendation of the Superintendent, the resignation(s) of the following certified personnel be accepted:

Valerie Druken, Teacher

Itinerant

Effective...July 7, 2015

Resolution No. 15-07-07 RESOLVED, that at the recommendation of the Superintendent, the following individual(s) be appointed as an athletic coach:

Daniel Burns, Head Coach Boys' Soccer

Western Hills

Playing Competition-High School

Experience-Western Hills

Certification-RI Coaches Certification; CPRAEDFirst Aid

John Macera, Head Coach Co-ed Cross Country

Park View

Playing Competition-None

Experience-Head Coach Park View Track & Cross Country

Certification-RI Coaches Certification; CPRAEDFirst Aid

Audrey Thorpe, Head Coach Girls' Soccer

Western Hills

Playing Competition-Middle School

Experience-Head Coach Westerly Middle School Soccer

Certification-RI Coaches Certification; CPRAEDFirst Aid

Lucianny Aguilar, Head Coach Boys' Soccer

Bain

Playing Competition-High School

Experience-Providence Middle School

Certification-RI Coaches Certification; CPRAEDFirst Aid

Joseph Splendorio, Head Coach Co-ed Cross Country

Western Hills

Playing Competition-High School

Experience-Head Coach Western Hills Baseball

Certification-RI Coaches Certification; CPRAEDFirst Aid

Devyn Prior, Head Coach Co-ed Cross Country

Bain

Playing Competition-PC Track & Cross Country

Experience-None

Certification-RI Coaches Certification; CPRAEDFirst Aid

Resolution No. 15-07-08 RESOLVED, that at the recommendation of the Superintendent, the following individuals be appointed as volunteer coaches:

**Katy MacAndrew, Girls' Soccer
Cranston High School West**

Resolution No. 15-07-09 RESOLVED, that at the recommendation of the Superintendent, the following non-certified employee(s) be appointed:

**Jennifer Brillon, Secretary
Central Administration
Effective Date...July 28, 2015
Replacement
Fiscal Note... 19144010 51110**

**Helen Akinlapa, Teacher Assistant
Park View Middle School
Effective Date...September 2, 2015
Replacement**

Fiscal Note...12346020 51110

Jena Remka, Teacher Assistant

Park View Middle School

Effective Date...September 2, 2015

Replacement

Fiscal Note...12346020 51110

Resolution No. 15-07-10 RESOLVED, that at the recommendation of the Superintendent, the retirement(s) of the following non-certified personnel be accepted:

Mario Muccio, Utility Crew

Plant

Effective Date...August 31, 2015

Barbara Manzo, Bus Aide

Transportation

Effective Date...July 10, 2015

Resolution No. 15-07-11 RESOLVED, that at the recommendation of the Superintendent, the following non-certified personnel be appointed as substitutes on a temporary basis as needed:

Todd Reid, Custodian

Benjamin Geaber, Teacher Assistant

BUSINESS

Resolution No. 15-07-12 RESOLVED, that the following purchase(s) be approved:

Acoustical Panels in the amount of \$11,160 for Edgewood Elementary School. ((Funding provided through the School's PTO and Private Grants)

Number of bids issued 5

Number of bids received 4

Resolution No. 15-07-13 RESOLVED, that the following purchase(s) be approved:

Air Filters be awarded for the 3 year period at the following pricing: 2015-2017 (\$5,461.83) and 2017-2018 (\$5,625.60)

Number of bids issued 4

Number of bids received 2

Resolution No. 15-07-14 RESOLVED, that the following purchase(s) be approved:

Purchase of Used Buses in the amount of \$400,473 for 9 buses

Number of bids issued 3

Number of bids received 1

Resolution No. 15-07-15 RESOLVED, that the following purchase(s) be approved:

Lease / purchase of 9 small buses and 4 wheelchair buses at a cost of \$45,965 per small bus and \$56,952 per wheelchair bus. Second year pricing per small bus will be \$46,847. Quantity to be purchased will be determined during budget year 2016-2017. Final financial lender to be determined.

Number of bids issued 3

Number of bids received 3

POLICY AND PROGRAM

Resolution no. 15-07-16 RESOLVED, that at the recommendation of the Superintendent, the 2015-2016 School Committee Calendar be adopted. (See attached)

Resolution No. 15-07-17 RESOLVED, that the following policy be revised (See attached policy)

#5145a Due Process

Resolution No. 15-07-18 RESOLVED, that the following policies be deleted and/or amended:

6171 Instruction of Atypical Students Delete

(For further information, see policy on file with the Superintendent's Office)

6311 Objectives of the Instructional Program Delete

(For further information, see policy on file with the Superintendent's Office)

6312 Vocational Instruction for Handicapped Students Delete

(For further information, see policy on file with the Superintendent's Office)

6313 Cooperative Work Experience Amended

(See Attached)

6314 Scheduling Shop Jobs Delete

(For further information, see policy on file with the Superintendent's Office)

6322 Access to Vocational Instruction Offered Amended (See

Attached)

6330 Tuition Amended

(See Attached)

6331 Shop Fees – All Shops Delete

(For further information, see policy on file with the Superintendent's Office)

6350 Administration Amended

(See attached)

**# 6351 – Associate Commissioner Vocational-Technical Delete
Education**

(For further information, see policy on file with the Superintendent's Office)

16. Public Hearing on Non-Agenda Items

**17. Announcement of Future Meeting(s) – August 12, 2015 and
August 17, 2015**

18. Adjournment

**School Committee members who are unable to attend this meeting
are asked to notify the Chairperson in advance.**

**Interested persons and the public at large, upon advance notice, will
be given a fair opportunity to be heard at said meeting on the items
proposed on the agenda.**

Individuals requesting interpreter services for the hearing impaired must notify the Superintendent's Office at 270-8170 72 hours in advance of hearing date. Any changes in the agenda pursuant to RIGL 42-46-6(e) will be posted on the school district's website at www.cpsed.net, Cranston Public Schools' administration building, 845 Park Ave., Cranston, RI; and Cranston City Hall, 845 Park Ave., Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight hours (48) in advance of the meeting.

Notice posted: July 11, 2015

 

Administrator's Compensation Schedule

Fiscal Year 2015-2016

NAME POSITION SCHOOL ANN

SALARY HEALTH DENTAL LIFE PENSION SURV

BEN OASDI MEDICARE TOTAL Fringe Sal & Fringe

Danielle DeSimone Elem. Prin. Stone Hill 88,841.00 14310 1035 25
14,863 96 0 1288 31,617 120,458

CRANSTON SCHOOL COMMITTEE MEETINGS AND WORK SESSIONS
SCHEDULE
2015-2016

DATE TIME LOCATION

Wednesday, Sept. 9, 2015 5:00 pm (special time) Briggs Building

Tuesday, Sept. 1, 2015 5:00 pm* Western Hills

Wednesday, Oct. 14, 2015 6:00 pm Briggs Building

Monday, Oct. 19, 2015 7:00 pm* Western Hills

Wednesday, Nov. 4, 2015 6:00 pm Briggs Building

Monday, Nov. 9, 2015 7:00 pm Western Hills

Wednesday, Dec. 9, 2015 6:00 pm Briggs Building

Monday, Dec. 14, 2015 7:00 pm* Western Hills

2016

**Tuesday, Jan. 19, 2016 7:00 pm Western Hills
(Public Budget Work Session)**

**Monday, Jan. 25, 2016 7:00 pm Western Hills
(Public Budget Work Session)**

**Thursday, Jan. 28, 2016 (if necessary) 7:00 pm Western Hills
(Public Budget Work Session)**

**Monday, Feb. 8, 2016 7:00 pm Western Hills
(Budget Adoption)**

**Thursday, Feb. 11, 2016 7:00 pm Western Hills
(Budget Adoption II)**

Wednesday, March 9, 2016 6:00 pm Briggs Building

Monday, March 14, 2016 7:00 pm* Western Hills

Wednesday, April 13, 2016 6:00 pm Briggs Building

Monday, April 25, 2016 7:00 pm* Western Hills

Wednesday, May 11, 2016 6:00 pm Briggs Building

Monday, May 16, 2016 7:00 pm* Western Hills

Wednesday, June 8, 2016 6:00 pm Briggs Building

Monday, June 13, 2016 7:00 pm* Hope Highlands

Monday, June 20, 2016 7:00 pm* Hope Highlands

Thursday, June 23, 2016 7:00 pm* Hope Highlands

Wednesday, July 12, 2016 6:00 pm Briggs Building

Monday, July 18, 2016 7:00 pm* Hope Highlands

Wednesday, August 10, 2016 6:00 pm Briggs Building

Monday, August 15, 2016 7:00 pm* Hope Highlands

Wednesday meeting dates denote School Committee Work Sessions and Monday meeting dates denote regular School Committee meetings. The schedule has also been adjusted, where it could be, to not conflict with City Council meetings.

*** = or immediately following Executive Session.**

Cranston Public Schools Policy #5145(a)

DUE PROCESS

Due process procedures are incorporated into the Disciplinary Procedures for Cranston Students. All students are given a copy of the procedures at the beginning of each school year or when they enroll in the district. Consistent with Rhode Island General Law, “each student and his or he parent (guardian) shall sign a statement

verifying that they have been given a copy of the student disciplinary code of their respective school district.”

If a student is over the age of 18, the student must authorize the release of records or educational information. If the student and/or parent(s)/guardian(s) are not in agreement with the disciplinary decision made at the school level, the following steps may be taken:

Level I Dismissal of a Student from Class/Assignment of Detention

- 1. The student and/or parent(s)/guardian(s) shall be informed of the reasons for removal and assignment of detention by the principal and/or assistant principal.**
- 2. The student and/or the parent(s)/guardian(s) shall be given an opportunity to appeal the action to the principal of the school and present his/her point of view regarding the decision.**
- 3. The principal will render a decision and inform the student and/or parents verbally.**

Level 2 Suspensions of Ten (10) Days or Fewer

- 1. The student and/or parent(s)/guardian(s) shall be given oral or written notice of the charges against him/her and the proposed disciplinary consequence.**
- 2. If the student denies the charges, the student shall be given an explanation of the evidence the authorities possess.**

3. The student and/or parent(s)/guardian(s) shall be given an opportunity to present his/her version of the incident to the principal of the school or his/her designee.

4. The notice and hearing generally should precede the student's removal from school since the hearing may almost immediately follow the incident, but if prior notice and hearings are not feasible, as where the student's presence endangers persons or property or threatens destruction of the academic process, thus justifying immediate removal from school, the necessary notice or hearing shall follow as soon as practicable.

5. The student and/or parent(s)/guardian(s) shall have the right to appeal the decision of the school principal within ten (10) days of receipt of notice of the decision of the principal. This notice of appeal must be sent in writing by the student and/or parent(s)/guardian(s) to the office of the Superintendent; the principal rendering the decision must be notified of the appeal. If an interpreter is required by the student and/or parent(s)/guardian(s), that must also be included in the written appeal.

6. The student will once again be given the opportunity to present his/her version of the incident, and the principal or his/her designee shall present the administration's version of the incident. Both parties can present any evidence they may have at the hearing before the Superintendent or his/her designee.

7. The Superintendent or his/her designee will render a decision within a reasonable time after the hearing, and the decision will be forwarded to the student and/or parent(s)/guardian(s) in writing in

their dominant language.

8. In the event a student has not attained the age of majority (eighteen years), notice containing the reason for the suspension and the duration thereof, the decision of the principal and the decision of the Superintendent shall be given to the parent(s) or guardian(s). Such notice shall be given in the parents' spoken language, unless it is clearly not feasible to do so.

Level 3 For Suspensions of Ten (10) Days or More / Expulsions

1. After being given the due process set forth above for suspensions of ten days or less, prior to suspension for more than ten days or expulsion, except for such time as not feasible, as where the student's presence endangers persons or property or threatens disruption of the academic process, thus justifying immediate removal from school, the necessary notice or hearing shall follow as soon as practicable, and the student and/or parent(s)/guardian(s) shall be afforded:

(a) A clear, written statement of the reason for suspension or expulsion;

(b) Notice of the right to a prompt public or private hearing, at the student's and/or parent(s)/guardian(s) election, before the school committee, and the right of the student to be represented by counsel at such hearing; and

(c) If a hearing is requested, the student and/or parent(s)/guardian(s)

shall be given a prompt notice setting the time and place of such hearing, said time and place to be reasonably set so as to allow sufficient time for preparation without undue delay.

2. In the event a student has not attained the age of majority (eighteen years), the parent(s) or guardian(s) shall be afforded the procedures stated in Section 1 (a), 1 (b) and 1 (c) above. Such notice shall be written in the parent(s) or guardian(s) spoken language, unless it is clearly not feasible to do so.

3. The student shall be afforded the hearing in which the student shall have the right to:

(a) Representation and participation by counsel;

(b) The right to cross-examine witnesses and to present witnesses in his/her behalf.

4. There shall be a complete and accurate stenographic or electronic record of the hearing including all exhibits. The records shall be preserved for transmission to the Commissioner of Education as soon as possible in the event of an appeal.

5. The student and/or parent(s)/guardian(s) shall be furnished a copy of the record without cost.

6. A written decision shall be rendered by the school committee, within a reasonable time, based exclusively on the record detailing the reasons and factual basis for the decision.

7. The student and/or parent(s)/guardian(s) shall promptly be provided with a copy of said decision and notice of his/her right to

appeal to the Commissioner of Education.

8. A copy of the decision, together with the record, shall be promptly forwarded to the Commissioner of Education if there is an appeal.

Policy CRANSTON SCHOOL DEPARTMENT

Amended: 07/13/15 Cranston, Rhode Island

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6313

INSTRUCTION

Cooperative Work Experience

Cooperative work arrangements may be made for selected students to provide on-time-job experience.

The program will provide for the following:

- a) Employment of the student-learners in conformity with federal, state and local laws.**
- b) Employment in a manner which prevents exploitation of student-learners for private gain.**
- c) Supplemental instruction provided by the area school.**

REVISED - JUNE 2015

INSTRUCTION 6313

Cooperative Work Experience

Cooperative work arrangements may be made for selected students to provide on-time-job experience.

The program will provide for the following:

- d) Employment of the student-learners in conformity with federal, state and local laws.**
- e) Employment in a manner which prevents exploitation of student-learners for private gain.**
- f) Supplemental instruction provided by the Career and Technical Program the student is enrolled in.**

Policy CRANSTON SCHOOL DEPARTMENT

Amended: 07/13/15 Cranston, Rhode Island

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6322

INSTRUCTION

Access to Vocational Instruction Offered

If the Cranston Vocational – Technical Facility does not provide specific programs to meet individual needs based upon pre-determined student goals, individual students may request acceptance at another area school provided facilities are reasonably available for additional enrollees in the program offered by the alternate area school.

REVISED - JUNE 2015

Access to Career and Technical Programs 6322

If the Cranston Area Career and Technical Center does not provide specific programs to meet individual needs based upon pre-determined student goals, individual students may request acceptance at another area school. Students are guaranteed access to RIDE-approved career preparation programs. Students requesting access to RIDE-approved career preparation programs outside their established school transportation region may enroll in such programs, but the resident LEA shall not be responsible for the costs of the transportation.

Policy CRANSTON SCHOOL DEPARTMENT

Amended: 07/13/15 Cranston, Rhode Island

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INSTRUCTION 6330

Tuition

The annual tuition rate shall be established by the Cranston School Committee in July and will be invoiced semi-annually and is payable upon receipt of invoice. A mid-year review of the tuition rate charged will be made annually and any necessary adjustment required will be effected.

Membership up to and including thirty days, tuition will be charged on a per diem basis. After thirty days' membership, full semi-annual tuition will be charged.

Tuition will be charged by the Cranston School Committee to the Foster-Glocester and Scituate School Departments in an amount not to exceed the per capita cost of operations.

Revised June 2015 6330

INSTRUCTION

Tuition

The annual tuition rate shall be established by the Cranston School Committee in July and will be invoiced quarterly and is payable upon receipt of the invoice.

Membership up to and including thirty days, tuition will be charged on a per diem basis. After thirty days' membership, full semi-annual tuition will be charged.

Policy CRANSTON SCHOOL DEPARTMENT

Amended: 07/13/15 Cranston, Rhode Island

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6350

INSTRUCTIONS

Administration

An area liaison committee will be established in the Cranston area consisting of the superintendent and one member of the school committee from each participating school systems, each member to be appointed by the respective committee. This committee will act as the liaison agent between the sending districts and will assist in the development of short-term and long-term plans for the improvement and expansion of the program.

An area advisory committee will be established in Cranston consisting of representatives from business, industry, labor and education generally representative of the community and able to advise on program offerings in light of the needs of the area.

REVISED - June 2015

Advisory Board 6350

An area advisory committee for each program will be established in Cranston consisting of representatives from business, industry, labor and education generally representative of the community and able to advise on program offerings in light of the needs of the area.

Policy CRANSTON SCHOOL DEPARTMENT

Amended: 07/13/15 Cranston, Rhode Island